

**Standing Rules**  
**Space Coast Therapy Dogs, Inc.**

1. Space Coast Therapy Dogs (SCTD) is a 501c3 non-profit volunteer organization, and donations to SCTD are welcome. Mailing address for all correspondence is Space Coast Therapy Dogs, P. O. Box 561326, Rockledge, FL 32956-1326. The SCTD website address is [www.spacecoasttherapydogs.com](http://www.spacecoasttherapydogs.com). The SCTD Facebook page is <https://www.facebook.com/SpaceCoastTherapyDogs>.
2. Single Member dues are \$15/handler/year. Supporting Member dues are \$10/year.
3. Each prospective SCTD dog-handler team must have completed the Alliance of Therapy Dogs (ATD) Test/Observation process with an ATD Tester/Observer (T/O).
4. Single members who have registered therapy dogs with ATD must submit current ATD membership cards and current health records for their dog(s) to the SCTD mailing address every year (Attn: Member Records). Members who do not have current records on file are not permitted to participate in SCTD activities with their dogs. Health records must show documentation for the items as required by ATD.
5. All dogs must wear an ATD heart during SCTD visits.
6. SCTD Members must be clean and neat and conform to the ATD dress code during SCTD visits or special events. In addition, the SCTD dress code includes a red SCTD logo shirt. If members do not comply with the above requirements, the visit/event coordinator will ask him/her to leave.
7. Visit requirements shall be in accordance with then-current ATD rules. Note: When SCTD memberships are renewed every January, members are asked to make a commitment of at least 1 visit/month to help SCTD fulfill its community obligations.
8. SCTD may offer awards to members at each Annual Meeting as determined by the Board. Awards may include recognition of participation, volunteer hours, years of service, or special devotion to the organization.
9. Member guidelines are available by email request to the Board President or Secretary.
10. For Calendar Visits, visit time plus transportation time apply to total official volunteer hours for the year.
11. Members are bound by the ATD Governing Member Guidelines, SCTD Bylaws, and these SCTD Standing Rules, and must have the current ATD membership card and dog's health record available to show, if asked, at any SCTD function.

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ADOPTED: November 4, 2022